

PRO-FORMA SASREA SECTION 6 (3) APPLICATION

(Application for Event Risk Categorization for MEDIUM/HIGH RISK Events of an Unforeseen Nature)

LETTERHEAD OF EVENT ORGANIZER (OR CONTROLLING BODY IF PREPARING SCHEDULE ON BEHALF OF EVENT ORGANIZER)

The National Commissioner South African Police Services

C/O Colonel Anand Siva
Section Commander: Major Events
Division: Visible Policing
South African Police Service
Pretoria

Per e-mail: sivaa@saps.org.za

Facsimile: 012 421 8060

Dear Sir

APPLICATION FOR EVENT RISK CATEGORIZATION I.T.O SECTION 6 (3) OF THE SAFETY AT SPORTS & RECREATIONAL EVENTS ACT, 2010 (ACT NO. 2 OF 2010) – (INSERT NAME; NATURE; VENUE & DATE OF EVENT HERE)

Please find set out below an application i.t.o. Section 6 (3) of the Safety at Sports & Recreational Events Act (hereinafter referred to as "*the Act*") for an event risk categorization in respect of the following event:

SECTION 1 - EVENT DETAILS

- 1.1 Name of Event:
- 1.2 Nature of Event:
- 1.3 Event Venue:
- 1.4 Local Authority certified safe spectator capacity of the Venue:
- 1.5 Physical Address of Event Venue:
- 1.6 GPS Co-ordinates of Event Venue:
- 1.7 Day & Date of Event:
- 1.8 Scheduled Commencement Time of Event:
- 1.9 Anticipated Duration of Event (spectator access time to closure of venue):
- 1.10. Nearest SAPS Police Station: **(INSERT DETAILS OF NEAREST POLICE STATION HERE).**

SECTION 2 - RESPONSIBLE PERSONS (Section 4(1) of the Act)

2.1 Event Organizer:

2.1.1 Contact Details:

- Contact person :
- e-mail :
- Mobile No. :
- Telephone No (office):
- Postal Address :
- Physical Address :

2.2 Stadium/Venue Owner:

2.2.1 Contact Details:

- Contact person :
- e-mail :
- Mobile No. :
- Telephone No (office):
- Postal Address :
- Physical Address :

2.3 Controlling Body:

2.3.1 Contact Details:

- Contact person :
- e-mail :
- Mobile No. :
- Telephone No (office):
- Postal Address :
- Physical Address :

SECTION 3 - CONFIRMATIONS

I/We confirm that:

- 3.1 I/We have/have not previously submitted an annual schedule of events as contemplated in Section 6 (1) of the Act. (DELETE WHERE NOT APPLICABLE);
- 3.2 I/We have/have not previously received a risk categorization in respect of our submitted annual schedule of events from the National Commissioner of Police as contemplated in Section 6 (5) of the Act. (DELETE WHERE NOT APPLICABLE);
- 3.3 There is/is not a valid and current existing stadium or venue safety and grading certificate in place for the stadium/venue, as contemplated in Section 8 of the Act, which will still be valid on the day of the event (DELETE WHERE NOT APPLICABLE);

IF NO CERTIFICATES REFERRED TO IN PARA. 3.3 (ABOVE) ARE IN PLACE; WRITTEN REASONS MUST BE SET OUT BELOW AS TO WHY SUCH CERTICATES ARE NOT IN PLACE:

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- 3.4 I/We have just initiated plans for the event;
- 3.5 This application satisfies the short notice requirements of Section 6 (3) of the Act:
 - 3.5.1 Furnish written reasons here as to why requirements i.t.o. Section 6(1) of the Act i.e. submission of an annual schedule of events could not be complied with in respect of this event:

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SECTION 4 - SYNOPSIS OF EVENT RISK FACTORS FOR CONSIDERATION BY NATIONAL COMMISSIONER IN MAKING EVENT RISK CATEGORIZATION

We respectfully submit that the following factors should be considered by the National Commissioner in making the event risk categorization in respect of this event:

- 4.1 The event is being played in a stadium that meets the requirements for a high risk event grading certificate in Section 8 (4) of the Act;
- 4.2 I/We have/do not have historical experience in the holding of similar events of a similar size (DELETE WHERE NOT APPLICABLE);
- 4.3 I/We have appointed/ensured the appointment of an event safety officer to oversee the safety & security planning requirements of Section 4 (9) & 23 of the Act are in place:

Name of Event Safety Officer: (INSERT FULL NAMES OF APPOINTED EVENT SAFETY OFFICER HERE)

Contact Details :

- e-mail :
- Mobile No: :

- 4.4 The expected spectator attendance, based on the attendance at historical matches of a similar profile, is (INSERT PROJECTED NUMBER OF SPECTATORS HERE) spectators

OR

The tickets for the event are sold-out and a capacity crowd at the event is expected.

- 4.5 There is a / is no (DELETE WHERE NOT APPLICABLE) history of violence by spectators of one or both of the 2 football sides in question;
- 4.6 The outcome of the event has the following relevance:

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(INSERT RELEVANT INFORMATION HERE)

- 4.7 Inclement weather is/is not (DELETE WHERE NOT APPLICABLE) forecasted for the event. The long range weather forecast indicates the following weather conditions on the day of the event:

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(INSERT RELEVANT WEATHER INFORMATION HERE)

E.G. clear sunny day, partly cloudy later with a light to moderate south-easterly with a maximum temperature of 28° C.

- 4.8 There will be/will not be controlled beer sales to the general public at the venue i.t.o. existing protocols with the local SAPS;
- 4.9 SIRA registered and Private Security Industry Regulation Act compliant security providers who have worked at the stadium previously will provide access control & general in-stadium security and safety stewarding services on the day;
- 4.10 Both provincial & private sector medical emergency services will be deployed at the event for the safety of event participants and the general public;
- 4.11 There are no material historical medical incident trends at similar events hosted previously at the venue which could have an impact on the safety of spectators at the event;
- 4.12 The following on-field event entertainment will take place during the event:

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(INSERT RELEVANT INFORMATION HERE)

- 4.13 The following marketing “giveaways” will be made to spectators during the event:

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(INSERT RELEVANT INFORMATION HERE)

- 4.14 The age profile of spectators at the event will range from babes in arms to the elderly;
- 4.15 The following VVIP’s will be attending the event:

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(INSERT NAMES OF EXPECTED VVIP’S (NOT VIP’S) HERE)

4.16 We have notified, in writing, the nearest police station - **(INSERT NAME OF NEAREST SAPS POLICE STATION HERE)** - of the details of the event.

SECTION 5 - EVENT RISK CATEGORIZATION RECOMMENDATION

We respectfully submit, with reference to all of the information set-out above, that the event should be categorized as **MEDIUM RISK / HIGH RISK** - **(DELETE WHERE NOT APPLICABLE)**.

We await your urgent event risk categorization of this event.

Please do not hesitate to contact me/us should you require any additional information from me/us **(DELETE WHERE NOT APPLICABLE)** in respect of this application.

An event briefing meeting has been scheduled at the event venue at **(INSERT TIME, DAY AND DATE HERE)** in respect of the scheduled event.

Kind regards.

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For and on behalf & duly authorized by
(INSERT FULL LEGAL NAME OF EVENT ORGANIZER HERE)

