

Minutes of the NTCA Workgroup

Held on 16 November 2015 at 10h00

Present:

N de Lange	RAASA	NdL
Pierre Laubscher	RAASA	PL
Rowena Kraidy	MISASA	RK
Michael Boer	Wits	MB
Ivan Hancock	SSSA	IH
Kevin Storie	AeCSA	KS
Richard Becker	AeCSA	RB
James Pitman	The Airplane Factory	JP

Apologies:

Piet Fourie	SACAA	PF
Reinie Guldenpfennig	SACAA	RG

Opening and welcome:

The chairman opened the meeting and thanked the members for attending and advised those present that RK would be fulfilling the role of secretariat for Project 24 and that the meeting would be recorded. Members present were asked to sign the attendance register. The absence of the SACAA AS subcommittee members was noted by the members present and that they would be invited to all future meetings. JP stated that he was disappointed that the SACAA AS subcommittee members were not present as they were mandated at the last AS subcommittee meeting to participate in Project 24. JP put a motion forward that a letter be written to Subash Devkaran in this regard as chairman of the AS subcommittee. NdL to write letters to Sabash Devkaran, head of legal and the CARCOM secretariat.

Previous minutes:

The previous minutes were presented and proposed and seconded with the change of CASA to CAASA on page 2 under the heading Focus Group 3: Operations.

Background of this meeting:

NdL gave the background of Project 24 to the meeting. It was found that there were certain anomalies in Part 24 for NTCA and it was decided that all the regulations relating to Part 24 needed to be reconsidered which gave rise to the idea of Project 24. Both SACAA and RAASA were looking at amending the same regulations. A meeting took place on 31 July 2015 between RAASA and SACAA. Here it was found that the SACAA were only looking at Part 24. An agreement was made that efforts would be integrated. Legal department asked for RAASA's mandate to do this to which RAASA explained that in terms of their designation they were responsible to set standards for airworthiness and operations and matters relating thereto. The proposed definition of amateur built aircraft was brought to CARCOM which was in turn sent to the AS subcommittee for further deliberation. On 20 October 2015 at the AS subcommittee the proposal was put to the vote and the meeting decided that it be sent to a workgroup and the second vote decided that RAASA continue to work on Project 24 and that this definition form part of this project workgroup. This project now has recognition from CARCOM and been legitimised at this meeting that RAASA can continue Project 24 including the work that has been done so far.

NdL showed and explained a power point presentation showing how Project 24 was promoted to the industry and how it came about. See attached. Project 24 is the drafting process of a set of regulations designed to suit the NTCA industry. The individual focus groups and proposed regulation parts that have been identified for this process are:

Focus Group 1: Design, Manufacturing & Airworthiness.

Part 24 – NTCA Airworthiness

Part 57 – NTCA Design

Part 58 – NTCA Manufacturing Facilities

Focus Group 2: Maintenance, Facilities and Personnel

Part 44 – NTCA Maintenance

Part 55 – NTCA Maintenance Facilities

Part 56 – Technical Approved Persons

Focus Group 3: Operations

Part 94 – NTCA Rules of the Air

Part 96 – NTCA Commercial

Part 115 – Adventure Flying

Focus Group 4: Pilot Training and Licensing

Part 51 – Recreation Aviation Training Facilities

Part 62 – National Pilot Licensing

Part 68 – Glider Pilot Licensing

Project Plan

PL commented that the new regulations were being drafted first and then tied up to the existing core regulations being Parts 24, 44 and 94. Part 1 will be amended at the end. PL suggested that definitions which are applicable only to one particular part that they be drafted in that particular part. NdL suggested having an impartial person go through the final draft. PL suggested approaching Wits to help with this using their law students.

The plan is that the focus groups (FG) will each have a facilitator and will be used to deal with their specific parts. The initial idea was for the FGs to deal with comments received from industry. PL to facilitate FG1 and FG2, KS for FG3 and RK for FG4.

The project secretariat

NdL told the meeting that RK will be the secretariat for Project 24 and requested the members to give her their assistance.

Distribution of progress on the various parts

The meeting decided that the Project 24 section on the RAASA website be made user friendly. NdL suggested that there be a method of tracking the changes made and how comments are dealt with at the different FGs. RK advised the committee that the underlining tracking method will be used to track changes made to the draft regulation and a matrix will cover how comments are dealt with. A discussion was held on what is required on the website. NdL to correct the RAASA website accordingly.

Membership of the Focus Groups and feedback

The current members of the FGs were discussed and the meeting decided that more participation is required. The FG facilitators are required to solicit members for the groups. JP suggested phoning

AROs. KS was worried about the lack of SACAA participation in the individual FGs. Minutes of the meetings to be sent to AS subcommittee, FG members and made available on the RAASA website.

Meetings of the FGs.

FGs will hold meetings and their feedback will be given at the next NTCA workgroup. If a deadlock is found in any FG on any particular area, it needs to be dealt with at the next NTCA workgroup meeting. Suggestions to have half day meetings for each FG in two day successions. NdL and RK to draft schedule for 2016. The first of these meetings will be held on 16 and 17 November 2015.

Feedback to the AS Sub-Committee

NdL advised the meeting that he would be able to draft the feedback from minutes of all FG meetings.

Meeting closed at 12h00